



HUMAN RELATIONS COMMISSION

AGENDA

Tuesday, January 23, 2024
6:00 p.m.

This meeting will be conducted virtually. At 6:00 p.m., join the meeting from your computer or tablet by clicking the link below:

<https://council.cityofalbany.net/groups/hrc/zoom>
Meeting ID: 845 5748 1572, Passcode: 852892

Please help us get Albany's work done.
Be respectful and refer to the rules of conduct posted on the website.

1. Call to order
2. Roll call
3. Business from the public:
Persons wanting to provide comments may:
 - 1) *Email written comments to kim.lyddane@cityofalbany.net, including your name, before noon the day of the meeting.*
 - 2) *To comment virtually during the meeting, register by emailing kim.lyddane@cityofalbany.net before noon the day of the meeting, with your name. The chair will call upon those who have registered to speak.*
 - 3) *Appear in person at the meeting and register to speak.*
4. Approval of September 26, 2023, minutes [Pages 3-5]
5. Scheduled business
 - a. Chair and vice chair positions [Page 6]
 - b. Annual report
 - c. Land acknowledgement recommendation to City Council
 - d. HRC name change recommendation
 - e. Event debriefs and potential event involvement [Pages 7-9]

6. Business from the members
7. Staff updates
8. Next meeting date: Tuesday, February 27, 2024
9. Adjournment

This meeting is accessible to the public via video connection. In-person attendance is available. For arrangements, please contact city staff at: kim.lyddane@cityofalbany.net at least 24 hours in advance of the meeting. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



HUMAN RELATIONS COMMISSION

MINUTES

September 26, 2023

6:00 p.m.

VIRTUAL

Approved: **DRAFT**

Call to Order

Chair Keith Kolkow called the meeting to order at 6:02 p.m.

Roll Call

Members present: Keith Kolkow, Allyson Dean, Jamie Jones, Greg Soriano, and Robyn Davis

Members absent: Miriam Cummins (unexcused), Elyn Fisher (unexcused)

Business from the public

6:04 p.m.

There was no business from the public.

Approval of July 25, 2023, minutes

Motion: Commissioner Robyn Davis moved to approve the July 25, 2023, minutes. Commissioner Allyson Dean seconded the motion, which passed 5-0.

Land acknowledgement recommendation to the City Council

6:05 p.m.

Kolkow met with City Manager Peter Troedsson last week to inform him of the commission's desire to recommend a land acknowledgement. He contacted the Confederated Tribes of the Grand Ronde regarding the land acknowledgement but has not heard back from them. He will move forward with drafting the acknowledgement, using published guidelines. Kolkow will form a committee to help him create the draft. He will bring the draft to the October meeting for the group to approve before presenting it to the city council.

In-person commission work session

6:06 p.m.

Staff liaison Kim Lyddane did not receive adequate responses to the Doodle poll to schedule a time for the session, but the group decided to hold the work session on Tuesday, October 24, 2023, from 6:00 to 8:00 p.m. at city hall. Lyddane will reserve a meeting room and add a virtual option, but the hope is that everyone will attend in person.

HRC name change recommendations

6:08 p.m.

Kolkow wanted to have a joint meeting with the city council, but the council was expecting the commission to bring the recommendation to a council meeting for discussion. The meeting recorder, Gina Burrese, will send the commission members the names suggested at a previous meeting, and one will be decided upon at the October HRC work session to recommend to the council.

HRC project updates

6:10 p.m.

No updates

Event debriefs and potential event involvement

6:10 p.m.

Walk and Roll: Davis said that it was a small group who attended the event, but that it was very nice. Appreciation was expressed to Commissioner Greg Soriano for organizing the event and to the City for the venue. Appreciation was also expressed for Davis identifying the plant life during the walk. It was noted that Councilor Marilyn Smith attended the event. The group agreed that they would like the event to happen again next year at a City park with the City's natural resources specialist there to highlight plant life and the benefits of the park. Lyddane will check in with Natural Resources Specialist Jay Sharpe and see which park he would recommend.

Dean attended the Hispanic Advisory Committee's (HAC) meeting earlier today and informed them that the HRC had discussed the possibility of Festival Latino dovetailing with another City event such as Summer Sounds. She told Lyddane that the HAC might be contacting her about it. Lyddane will send the Summer Sounds application link to Dean and to HAC member Millie Barriger.

Business from the commission

6:16 p.m.

Davis, as part of the Community Development Commission, described their last meeting, explaining how the commission is there for underserved groups by taking actions that help prevent homelessness and provide affordable housing. During the meetings this fall and into the new year, the commission is hearing presentations from agencies that have received Community Development Block Grant (CDBG) funding in the past and from those that are seeking this funding for the first time. Davis encouraged the group to attend the meetings. Dean asked if there was a list of participating agencies with the date of their presentations. Davis will obtain a list and forward it to Dean. Dean shared that there was a well-done article in the Democrat Herald regarding the homeless camp in Albany.

Lyddane will report back to the group on whether the City is doing anything for Mental Health Month.

Kolkow informed the group that November is National Runaway Prevention Month and that Jackson Street Youth Services will be involved in events during the month to bring about awareness and prevention.

Dean asked if all the group was aware of the new meeting time and whether everyone was receiving the group's emails. Burrese is the only one who received Dean's email to the group regarding the Greater Albany Public School's controversial issue survey. Lyddane will ask the City's Information Technology Department to examine the email distribution group. Burrese will send out the group's roster for members to confirm if their email addresses are correct.

The commission agreed to go ahead and keep their November meeting.

Staff updates

Lyddane shared that Emma Eaton with the Community Events Center will be available to share at the November HRC meeting.

Next meeting date

The next regularly scheduled meeting will be Tuesday, October 24, 2023, for the in-person work session.

Adjournment

Hearing no further business, Chair Kolkow adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese
Recorder

Kim Lyddane
Staff Liaison

Member Responsibilities

Chair: A chair is elected by the group at the first annual meeting that follows council approval to fill the majority of vacancies, or at the first meeting of a newly established ad hoc committee (organizational meeting). The chair performs the following duties:

- Presides at all meetings of the group and ensure a smooth meeting
 - Use Robert's Rules of Order as a guide for conduct of your meetings.
 - Follow the agenda and state clearly which item is being considered.
 - State the purpose of each agenda item.
 - Recognize members to speak in the order in which they have sought recognition.
 - Keep participation balanced – discourage domination by one or two group members.
 - Keep participation respectful; stop abusive and belittling communications.
 - Ask input from those who have not spoken on an issue.
 - Stop side discussions among members while another person has the floor.
 - Clearly restate the motion before the vote.
- Signs correspondence on behalf of the CAG.
- Represents the group before the city council with the approval of the CAG.
- Outside of the meeting, confront cases of persistent late arrival, early departure, or absenteeism.

Performs other duties necessary or customary to the office. The most important duty of the chair presiding over a meeting is to ensure that the work of the group is accomplished. To this end, the chair must maintain control to minimize irrelevant, repetitious, or otherwise unproductive discussion. At the same time, the chair must ensure that all viewpoints are heard and are considered in a fair and impartial manner.

Vice Chair: This position is chosen by the group at the first annual meeting after the majority of all appointments for that CAG have been ratified and performs all the functions of the chair in their absence.

Temporary Chair: In the event that the chair and vice chair are both absent, but a quorum remains, the remaining members shall elect one of the present members to act as temporary chair.

Individual Members: Unless authorized by the group, an individual CAG member may not represent the group before any other CAG, outside agency, the media, the general public, or the city council. When an individual group member is appearing in a private capacity before other CAGs, outside agencies, the general public, or the city council, the member must clearly indicate that the appearance is as a private individual, not as an official representative.

Calendar of Events

Thursdays Community take-out meals 5:00 p.m. First Christian Church

January 2024

01/11/2024 Linn Benton NAACP (2nd Thursday of every month) 6:30 p.m.
 01/15/2024 MLK Peace March 11:00 a.m. OSU Campus
 01/23/2024 HRC meeting 6:00 p.m. Virtual event
 01/30/2024 HAC meeting (last Tuesday of the month) 3:00 p.m.

February 2024

02/08/2024 Linn Benton NAACP (2nd Thursday of every month) 6:30 p.m.
 11:30a.m.
 02/15/2024 Citizen Advisory Groups training (two sessions) 4:00 p.m. Council Chambers, City Hall
 02/27/2024 HAC meeting (last Tuesday of the month) 3:00 p.m.
 02/27/2024 HRC meeting 6:00 p.m. Virtual event
 02/?/2024 LBCC Unity Celebration (last week of Feb. or first week of March) 9:00 a.m.

March 2024

03/14/2024 Linn Benton NAACP (2nd Thursday of every month) 6:30 p.m.
 03/26/2024 HAC meeting (last Tuesday of the month) 3:00 p.m.
 03/26/2024 HRC meeting (No quorum) 6:00 p.m.

April 2024

04/06/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 04/11/2024 Linn Benton NAACP (2nd Thursday of every month) 6:30 p.m.
 04/13/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 04/20/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 04/23/2024 HRC meeting 6:00 p.m. Virtual event
 04/27/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 04/30/2024 HAC meeting (last Tuesday of the month) 3:00 p.m.

May 2024

Mental Health Month
 Historical Preservation Month
 05/04/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 05/09/2024 Linn Benton NAACP (2nd Thursday of every month) 6:30 p.m.
 05/11/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 05/16/2024 ? HEART to Heart Resource Fair (3rd Thursday in May) ?
 05/17-19/24 Ophelia's Place: Regenerate Care Retreat Cheshire, OR
 05/18/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 05/25/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 05/27/2024 Memorial Day events
 05/28/2024 HRC meeting 6:00 p.m. Virtual event
 05/28/2024 HAC meeting (last Tuesday of the month) 3:00 p.m.

June 2024

06/01/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 06/08/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 06/13/2024 Linn Benton NAACP (2nd Thursday of every month) 6:30 p.m.
 06/15/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 06/19/2024 Juneteenth
 06/22/2024 Farmers' Market 9:00 a.m. City Hall parking lot
 06/22/2024 Albany Pride Festival 9:30 a.m.- Linn County Courthouse &
 4:30 p.m. Downtown Albany
 Safety Camp for kids entering grades 4-6
 06/25/2024 HAC meeting (last Tuesday of the month) 3:00 p.m.
 06/25/2024 HRC meeting 6:00 p.m. Virtual event

July 2024

07/04/2024	River Rhythms	7:00 p.m.	
07/06/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
07/08/2024	Summer Sounds	7:00 p.m.	
07/11/2024	Linn Benton NAACP (2nd Thursday of every month)	7:00 p.m.	Hybrid event
07/11/2024	River Rhythms	7:00 p.m.	
07/13/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
07/15/2024	Summer Sounds	7:00 p.m.	
07/17/2024	Linn County Fair (begins 3rd Wednesday of July)		Fairgrounds
07/20/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
07/22/2024	Summer Sounds	7:00 p.m.	
07/23/2024	HRC meeting	6:00 p.m.	Virtual event
07/25/2024	River Rhythms	7:00 p.m.	
07/27/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
07/29/2024	Summer Sounds	7:00 p.m.	
07/30/2024	HAC meeting (last Tuesday of the month)	3:00 p.m.	

August 2024

08/01/2024	River Rhythms	7:00 p.m.	Timber Linn Park
08/03/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
08/06/2024	National Night Out Event (1st Tuesday in August)	5:30 p.m.	
08/08/2024	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
08/08/2024	River Rhythms	7:00 p.m.	Timber Linn Park
08/10/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
08/17/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
8/23-25/2024	NW Art & Air Festival		Timber Linn Park
08/24/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
08/27/2024	HAC meeting (last Tuesday of the month)	3:00 p.m.	
08/27/2024	HRC meeting	6:00 p.m.	Virtual event
08/31/2024	Farmers' Market	9:00 a.m.	City Hall parking lot

September 2024

09/07/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
09/14/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
?	HRC's community walk: Walk & Roll	?	10:00 a.m.
09/12/2024	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
?	Linn-Benton Veteran Stand Down	?	
09/21/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
	Festival Latino		
09/28/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
09/24/2024	HAC meeting (last Tuesday of the month)	3:00 p.m.	
09/24/2024	HRC meeting	6:00 p.m.	Virtual event

October 2024

10/1-7/2024	Mental Illness Awareness week		
10/05/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
10/10/2024	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
10/12/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
10/19/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
10/22/2024	HRC meeting	6:00 p.m.	Virtual
10/26/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
10/29/2024	HAC meeting (last Tuesday of the month)	3:00 p.m.	

November 2024

	National Runaway Prevention Month (Jackson Street Youth)		
11/02/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
11/14/2024	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
11/11/2024	Veterans Day Memorial Service	8:30 a.m.	Timber Linn Park
11/11/2024	Veterans Day Parade	12:30 p.m.	
11/09/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
11/16/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
11/26/2024	HAC meeting (last Tuesday of the month)	3:00 p.m.	
11/26/2024	HRC meeting	6:00 p.m.	Virtual event
11/23/2024	Farmers' Market	9:00 a.m.	City Hall parking lot
11/30/2024	Farmers' Market	9:00 a.m.	City Hall parking lot

December 2024

12/12/2024	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
12/21/2024	Homeless Persons' Memorial Service (longest night of the year)	5:30 p.m.	
12/24/2024	HRC meeting	6:00 p.m.	Virtual
12/31/2024	HAC meeting (last Tuesday of the month)	3:00 p.m.	