

AN ORDINANCE AMENDING ORDINANCE NO. 2722, PROVIDING FOR A METHOD OF NOTICE OF SPECIAL COUNCIL MEETINGS AND DECLARING AN EMERGENCY.

THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: AMENDMENT

Ordinance No. 2722, by the addition of Section 10, shall read as follows:

"Section 10. NOTICE OF SPECIAL MEETINGS.

Notice of special meetings of the Council may be given orally or in writing, it shall be in substantially the following form, with receipt of notice acknowledged by the city councilman and a copy of such acknowledgment to be retained by the City Manager:

'NOTICE OF SPECIAL MEETING

NOTICE is hereby given that pursuant to call of the Mayor of the City of Albany a special meeting of the City Council will be held at the Council Chambers of the City of Albany, City Hall, Albany, Oregon, on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, at the hour of \_\_\_\_\_ .m.

\_\_\_\_\_  
City Manager

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, and delivered to councilman this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ at the hour of \_\_\_\_\_, \_\_\_\_\_ .m.

Receipt Acknowledged:

\_\_\_\_\_  
Councilman

Notice of the special meeting may also be given orally by telephone. The City Manager shall be responsible for the notification by telephone of all councilmen of any special called council meeting. Within five (5) days after a councilman shall take oath of office, he shall leave a permanent address within the city where all notice of special meetings are to be delivered and shall further designate a telephone number at which all notices of special council meetings are to be called. Delivery of a written notice of a specially called council meeting to the address given by the councilman shall not be earlier than forty-eight (48) hours, nor later than six (6) hours before the time of the specially called council meeting shall be deemed notice as required in Section 14, Chapter 3 of the Charter of the City of Albany. In the event a councilman is notified of a specially called council meeting by telephone, then the City Manager shall keep a log of the telephone calls in notifying the councilman as to the number called and the date and time the call was made. Notices to councilmen of a specially called council meeting shall be entered in the minutes of the special council meeting and shall be a permanent record of the special meeting."

Section 2: EMERGENCY CLAUSE

Inasmuch as the provisions of the Ordinance are necessary to provide a means of notifying councilmen of special council meetings, in the interest of the peace, health, and safety of the citizens of the City of Albany in the conduct of council meetings, an emergency is hereby declared to exist and this Ordinance shall be in full force and effect immediately upon its passage by the Council and approval by the Mayor.

Passed by the Council: March 27, 1963

Approved by the Mayor: March 27, 1963

  
Mayor

Effective Date: March 27, 1963

ATTEST:

  
City Recorder