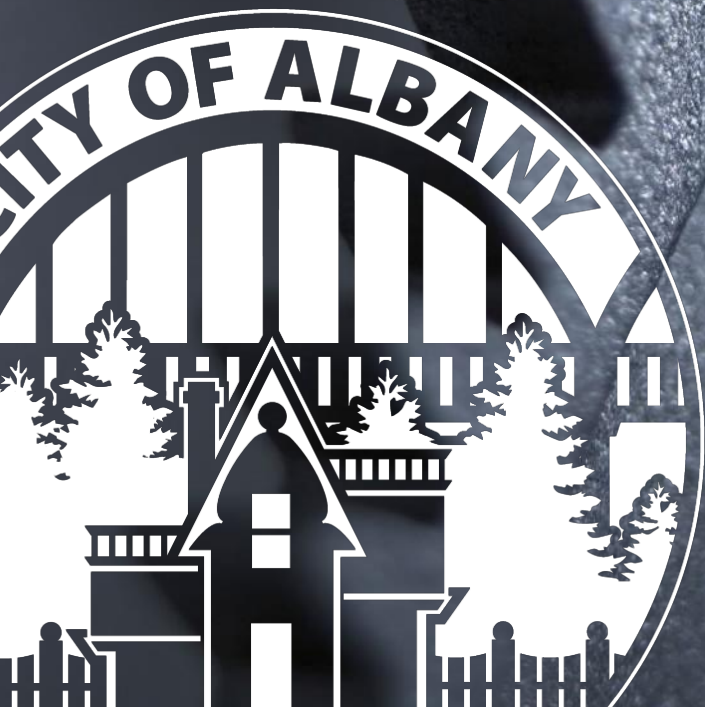


PUBLIC WORKS UTILITY BILLING

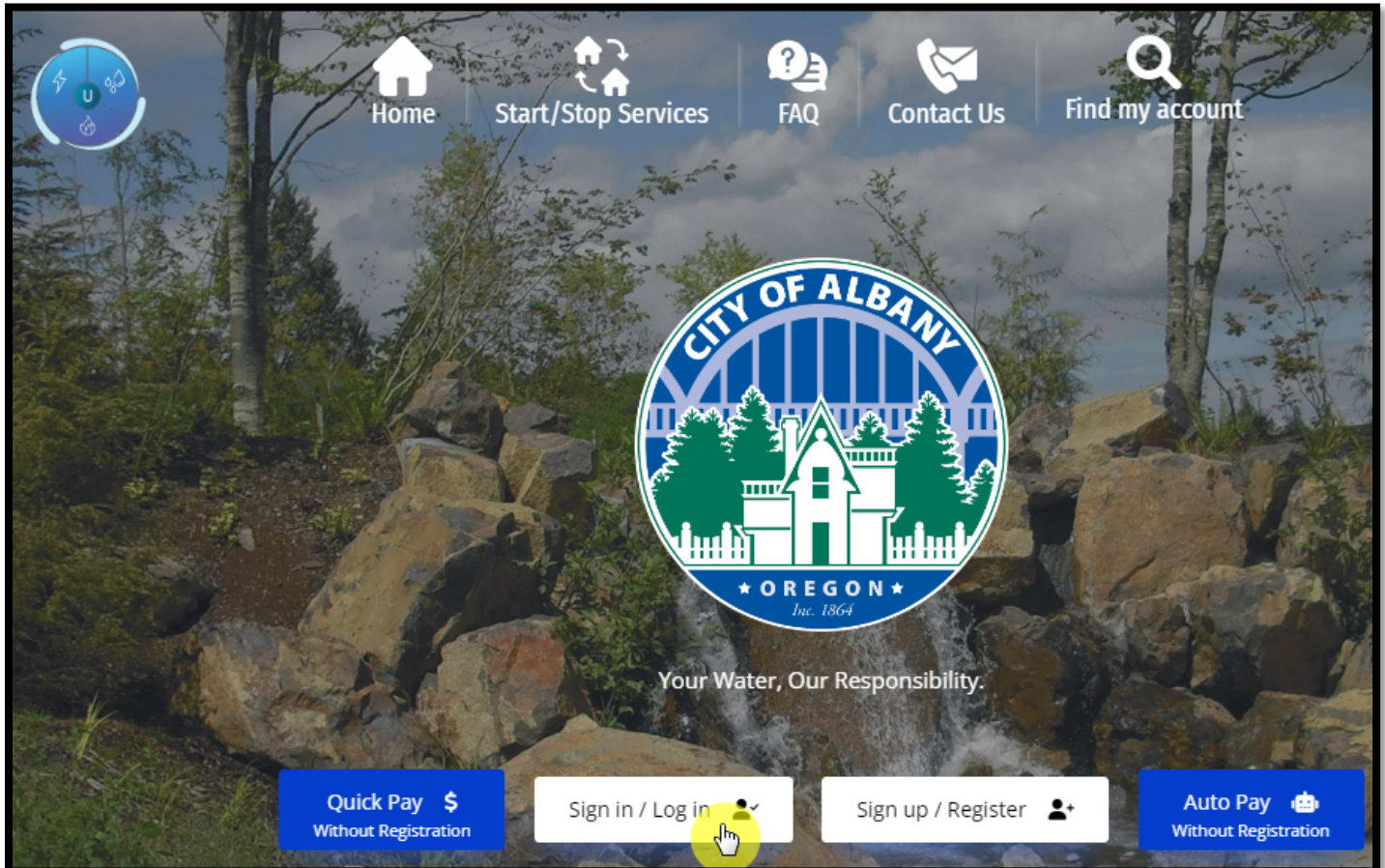
Paperless Billing



Util360 Portal Paperless Billing Setup

This guide provides a brief picture guide to assist in setting up your Utility Billing portal notification and paperless billing settings for the City of Albany, Oregon.

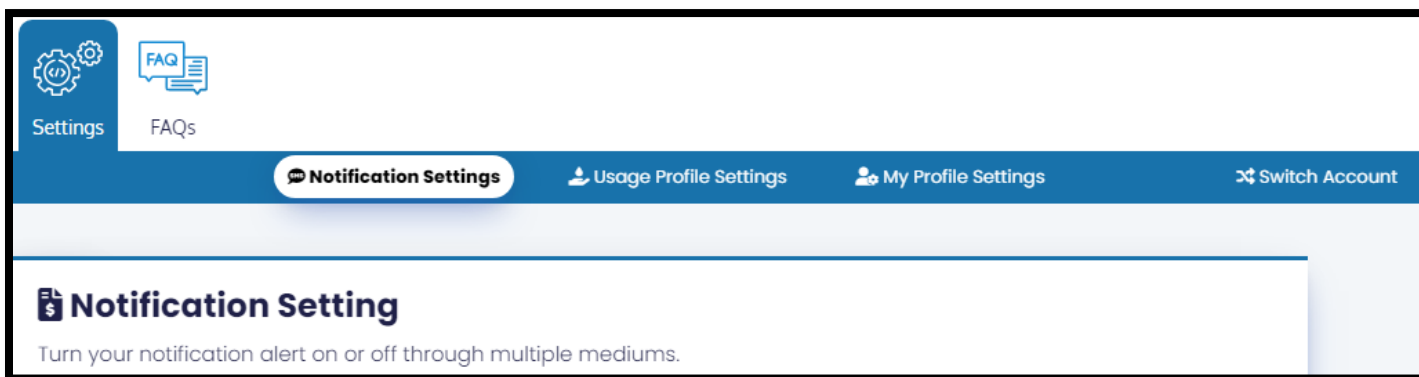
Start Here: <https://albany.util360.com>



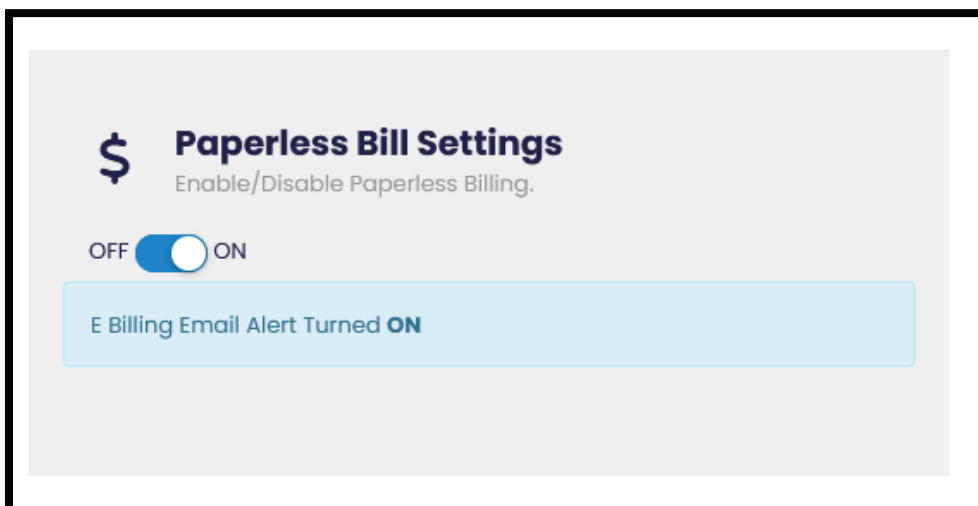
1: Login to your portal account.



2: Click on settings tab.



3: Select notification settings area and scroll down to Paperless Bill Settings.



4: Turn on or off paperless billing.

Need Help?

Email utilitybilling@cityofalbany.net

Remember to include your account number(s) in your email.

Call 541-917-7547

Monday-Friday from 8:00am to 10:00 am or 11:00 am to 5:00 pm

In Person 333 Broadalbin St SW (1st floor)

Monday-Friday from 8:00am to 10:00 am or 11:00 am to 5:00 pm