

RESOLUTION NO. 6617

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO SIGN A CONTRACT BETWEEN THE CITY OF ALBANY AND ROBERSON'S ALBANY FORD FOR FLEET VEHICLE MAINTENANCE SERVICES FOR THREE YEARS BEGINNING JULY 1, 2017

WHEREAS, the City of Albany requested proposals through a formal competitive Request for Proposal (RFP) process; and

WHEREAS, the City advertised in the Albany Democrat-Herald and the Daily Journal of Commerce on May 8, 2017, and received one proposal from Roberson's Albany Ford; and

WHEREAS, Roberson's Albany Ford has served the City with good vehicle maintenance for the past six years and met all requirements outlined in the RFP; and

WHEREAS, the City desires to enter into a contract with Roberson's Albany Ford for vehicle maintenance services for approximately three years commencing July 1, 2017, with an option to extend the contract up to three additional one-year terms; and

WHEREAS, the current fleet vehicle maintenance contract expires June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Albany City Council hereby accepts the proposal submitted by Roberson's Albany Ford for city fleet vehicle maintenance services (Exhibit A) for three years beginning July 1, 2017; and

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to sign a contract between the City of Albany and Roberson's Albany Ford, beginning July 1, 2017.

DATED AND EFFECTIVE THIS 14TH DAY OF JUNE, 2017.


Mayor

ATTEST:

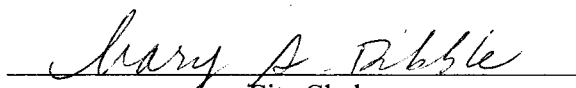

City Clerk

EXHIBIT A- COST PROPOSAL

| Service Items | Service Period 7/1/2017 – 6/30/2020 | Service Period 7/1/2017 – 6/30/2020 |
|--|--|--|
| Lube, Oil and Filter Fixed Charge: | \$39.95 | \$39.95 |
| <i>up to 5 qts oil, including tire rotation and vehicle inspection per Attachment C. (utilizing OEM synthetic blend oil)</i> | | |
| Vehicle Pickup & Delivery Charge | FREE | FREE |
| <i>For City vehicles within Albany city limits</i> | | |
| Unavailable Vehicle Charge | FREE | FREE |
| <i>Failure by City to notify Contractor when a vehicle scheduled for pickup is not available.</i> | | |
| Additional Repairs/Shop Charges | | |
| Labor rate for service | \$84.50 | \$84.50 |
| Emergency Labor rate | \$84.50 | \$84.50 |
| Will flat rate manual be used | YES | |
| Name of flat rate manual | Mitchell On Demand | |
| Parts pricing based on | Retail | |
| Parts discount of | 15% | |
| COST PROPOSAL (EXHIBIT A) | | |