

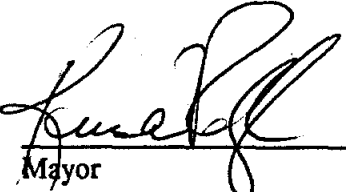
RESOLUTION NO. 3212

A RESOLUTION DECLARING AN EMERGENCY AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS FOR THE PURCHASE OF A DICTAPHONE VERITRAC SERIES 900 RECORDER SYSTEM FROM THE DICTAPHONE COMPANY FOR THE ALBANY POLICE DEPARTMENT.


1. The current system has entered a life stage of diminishing returns. A forecast of expenditures over the next five years for maintenance, supply purchases, overhaul, and record head replacement is \$60,724.
2. The City of Eugene, Oregon wrote an extensive and comprehensive RFP and went out to bid on the same recording machine and system this year. The bid was given to Dictaphone Company.
3. Dictaphone has offered the same percentile discount and cost savings that were realized by the City of Eugene based on the 1992 pricing of this equipment.
4. Our present system is a dictaphone unit. The current \$9,500 tape library will be used in the new machine.
5. Dictaphone has offered over \$16,000 for trade-in allowances for our old equipment.
6. The purchase of this equipment without delay and expense inherent in competitive bidding is in the public interest.
7. Emergency conditions as set forth above now exist, requiring prompt execution of a contract.

NOW THEREFORE be it resolved that the Albany City Council, acting as the Contract Review Board, hereby declares an emergency and authorizes the execution of a contract without competitive bidding as provided for in the provisions of Section 2.64060 of the Albany Municipal Code.

Dated this 28th day of October, 1992


Mayor

ATTEST:


City Recorder - Deputy



MEMORANDUM

TO: Albany City Council
VIA: Steve Bryant, City Manager
FM: Pat Merina, Chief of Police *P. Merina*
DT: October 21, 1992
RE: Communications Recording System Replacement

In FY 92-93, \$47,200 was budgeted to replace an aging communications recording system. Below is an overview of our existing system:

1. Has no screen-based technology for visual indication of communications on tape.
2. Does not allow the user to skip through blank tape at high speed looking for conversations automatically. This means you can spend 2 to 4 hours looking for a particular conversation as opposed to 5 minutes with current modern technology.
3. Cassette down-loading is very cumbersome and labor intensive. This is required for court and public information requests.
4. Service costs are rising for an aging system (record heads are not covered on present recording system).
5. The overall aging of the recording system means expenditures for supply replacements, overhauls, and head replacements, all of which are expensive and non-recoverable.
6. Entering a life stage of diminishing returns.

A forecast of expenditures for the existing system over the next five years for maintenance, supply purchases, overhaul, and record head replacement is \$60,724.

The City of Eugene recently went out to competitive bid with an RFP and awarded Dictaphone the contract for some of the same equipment we wish to purchase. Dictaphone has offered to extend to the City of Albany the same percentile price break and trade-in pricing that was given to the City of Eugene. The Finance Department has copies of the mentioned RFP and the contracts between the City of Eugene and Dictaphone Corporation.

COSTS FOR NEW RECORDING SYSTEM

Recorder and Support Systems	\$27,539.00
(4) four 5700 Digital Call Checks	8,010.00
(75) Recording Tapes, (State Bid)	4,687.50 <i>(Needed to comply with state law on record retention)</i>
Shipping Costs	<u>350.00</u>
TOTAL	\$40,586.50 <i>(Price reflects trade-in allowance of \$16,539)</i>

ACTION REQUESTED: City Council approval to waive the competitive bid requirements for purchase of the Dictaphone logging recorder purchase on the same price/terms as the competitive bid recently awarded by the City of Eugene.