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Attachment A

Resolution No. 2017

A Resolution to Establish Procedure for the Administrative Approval of Minor Partitions

WHEREAS , ORS 92.046, paragraph 3 authorizes the City Council to delegate authority to approve minor land partitions; and,

WHEREAS, Albany Municipal Code Section 02.24.040, paragraph B allows that the Albany City Planning Commission may establish procedures for the administrative approval of minor land partitions; and

WHEREAS, it is the Commission's desire to expedite the processing of minor land partitioning requests and eliminate any unnecessary burden upon public hearing bodies in needless review of routine matters; now, therefore,

BE IT RESOLVED by the City Council of the City of Albany that the Planning Director is hereby authorized to approve/deny requests for minor partitions of land in the City of Albany; that the standards for establishing such requests shall be the same as those applied to major subdivisions except in regards to street improvement and design; that upon approval/denial of any such partition, notice shall be published in a local newspaper of general circulation; and that interested parties have ten (10) days from the date of the decision to appeal the decision to the Hearings Board; and

BE IT FURTHER RESOLVED that the Planning Director may refer any minor subdivision having unique or unusual characteristics or problems to the Hearings Board for approval; and,

BE IT FURTHER RESOLVED that there is hereby established the fee of \$100 for the application for a minor land partition which shall be paid by the petitioner at the time of application, said fee to cover the cost of technical review of the proposed partitioning and the plan check fee of \$40 which portion of the fee will be reimbursed to the petitioner if the application is denied.

BE IT FURTHER RESOLVED that the appeal of the decision to the Hearings Board will be without charge.

DATED THIS 29TH DAY OF NOVEMBER, 1978.



Mayor

ATTEST:



City Recorder

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2017

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Attachment B

Minor Partition Plan Review/Plan Check Costs

Based on the following salary + benefit costs per hour for:

Planner: \$10
Secretary: \$ 7

<u>Activity</u>	<u>Staff Assigned</u>	<u>No. of Hours</u>	<u>Cost</u>
Describe Procedures to applicant	Planner	.5	\$5
Review and accept application	Planner	.5	\$5
Departmental review	Planner	2.0	\$20
Prepare Staff Report	Planner	2.0	\$20
Type Staff Report	Secretary	.5	\$5
Sub-Total			\$55.00
Overhead (Estimated at 10%)			5.50
Sub-Total			\$60.50
Inflation (10% Annual)			6.05
Sub-Total			\$66.55
Plan Check Fee			40.00
Grand Total			\$106.55

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Building Maintenance		
Wages 01-484-51001		4,410.00
Benefits 01-484-56100		1,504.00
Non-Departmental		
Personnel Services 01-990-54054	148,045.00	
Lagor Negotiations 01-990-61106	8,500.00	

SEWER FUND

Waste Water Treatment Plant		
Wages 02-450-51001		9,820.00
Benefits 02-450-56100	9,820.00	
Waste Collection		
Wages 02-451-51001		5,505.00
Benefits 02-451-56100	5,505.00	

STREET FUND

Streets		
Wages 03-460-51001		8,134.00
Benefits 03-460-56100	8,134.00	

PARKS AND RECREATION FUND

Parks & Recreation		
Wages 04-774-51001		2,852.00
Benefits 04-774-56100	2,852.00	
Senior Citizens Center		
Wages 04-776-51001		916.00
Benefits 04-776-56100	916.00	
Park Maintenance		
Wages 04-770-51001		6,624.00
Benefits 04-770-56100	6,624.00	


EQUIPMENT MAINTENANCE FUND

Equipment Maintenance		
Wages 06-481-51001		2,000.00
Benefits 06-481-56100	2,000.00	

PUBLIC TRANSIT FUND

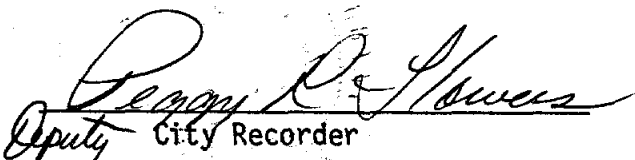
Public Transit		
Wages 36-288-51001		3,021.00
Benefits 36-288-56100	3,021.00	

DATED this 8th day of November, 1978



 Mayor

ATTEST:


 Deputy City Recorder

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