

ORDINANCE NO. 3247

**TITLE:** AN ORDINANCE AMENDING ORDINANCE NO. 2804, CITY OF ALBANY ORDINANCES, BEING "AN ORDINANCE PROVIDING FOR THE APPOINTMENT OF A PARKS AND RECREATION COMMISSION FOR THE CITY OF ALBANY, OREGON; PROVIDING FOR THE TERMS OF OFFICE AND THE MEMBERS THEREOF AND PROVIDING FOR THE DUTIES OF SAID COMMISSION, ETC."

THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: That Section I of Ordinance No. 2804 be amended to read as follows:

Section 1: Appointment

The Mayor of the City of Albany, Oregon shall appoint a commission to be known as the Parks and Recreation Commission with the appointment to be ratified by the City Council. There shall be five members appointed at large from within the city. The members shall be appointed for a term of three years, however, members appointed previously under the provisions of Ordinance No. 2804 shall continue in office until the expiration of their terms of office. Appointments made to replace those whose term of office has expired shall conform to the intent of this ordinance and to provide for the expiration of the terms of office of two of the members each year except for each third year, when the term of office of only one member shall expire. Each member shall file a written oath of office prior to being seated on the Commission.

Section 2: That Section II of Ordinance No. 2804 shall be amended to read as follows:

Section II: Compensation and Records

The members of the Parks and Recreation Commission shall serve without pay. The Commission shall annually select one of its members as chairman. The Secretary shall be designated by the City Manager. All records and proceedings shall remain in the office of the City Recorder as one of the public records of that office.

Section 3: That Section III of Ordinance No. 2804 be amended to read as follows:

Section III: The Parks and Recreation Commission shall hold meetings at the direction of the City Council and as determined by the Commission. All meetings of the Commission shall be open to the public and shall be publicly announced not less than one day in advance of the meeting.

Section 4: That Section IV of Ordinance No. 2804 be amended as follows:

Section IV: The Parks and Recreation Commission shall be advisory to the City Council on matters pertaining to the operation and maintenance of recreation activities and facilities under the jurisdiction of the City of Albany. General functions and specific responsibilities of the Parks and Recreation Commission are as follows:

1. General Functions of the Commission
  - A. To define the objectives of public recreation services and make plans and general policies harmonizing with them.
  - B. To maintain the highest quality and standards of recreation service.
  - C. To interpret the importance and need of recreation services to the general public.
  - D. To keep public officials informed of the status and progress of recreation services.
  - E. To advise in the selection of the Parks and Recreation Director and in definition of his duties and responsibilities.
  - F. To recommend a sound fiscal plan to achieve recreation goals.
  - G. To recommend an adequate system of recreation areas and facilities.
  - H. To assist in providing stability and continuity to general operations.
  - I. To evaluate the services of the recreation system in relation to its objectives.
2. Specific Responsibilities of the Commission:
  - A. Act in an advisory capacity to the City Council, the City Manager and the Parks and Recreation Director.
  - B. Recommend policies as to recreation service for approval of the City Council.

- C. Advise the City Council on problems of development of recreation areas, facilities, programs and improved recreation services.
- D. Aid in coordinating the recreation services with the programs of other governmental agencies and voluntary organizations.
- E. Review the effectiveness of the park and recreation program with the Parks and Recreation Director and the City Manager.
- F. Interpret the policies and functions of the Parks and Recreation Department to the public.
- G. Review the annual budget of the Parks and Recreation Department before presentation to the City Manager and advise the Parks and Recreation Director on the development of long-range capital improvement programs.

Passed by the Council: March 9, 1966

Approved by the Mayor: March 9, 1966

*Russell W. Ripp*  
Mayor

Effective Date: April 8, 1966

ATTEST:

*Ernest L. Ham*  
City Recorder