

EXHIBIT A – COST PROPOSAL – REVISED 4-22-24

Contractor should include supporting documentation to ensure all costs for services are provided and included in the estimated annual cost. Additional pages may be added to this Cost Proposal for clarification.

Contractor shall make a statement and disclose percentage-based fee(s) received, state what is included in the fee, and identify which policies they will receive a carrier commission on. This will not be scored.

Item	Type of Insurance	Commission Percentage, if applicable
1	Airport/Aviation Liability	
2	Drone	
3	All Property – include Buildings, Boiler & Machinery	
4	Earthquake	
5	Excess Earthquake	
6	Flood	
7	Excess Flood	
8	Excess Crime	
9	Tort Liability	
10	Automobile Liability	
11	Automobile Physical Damage	
12	Cyber Liability	
13	Excess Cyber Liability	
14	Volunteer Accident	
15	Workers' Compensation	

Agent Annual Fee to City based on Services provided (scoreable) Year 1 \$ _____

Declaration pages for coverages are provided in the Appendices.

Additional Service Requests

Include an applicable rate for additional services within the general scope of work described in the RFP, if determined necessary by the parties. Itemize fees if applicable.

Hourly Rate/Fee \$ _____

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I hereby certify that the undersigned is authorized to represent the firm stated below, and empowered to submit this proposal and if selected, agrees to furnish all services in accordance with the RFP and addenda. In addition, all City of Albany project requirements, including insurance, and bonds (if applicable), have been reviewed and are incorporated in this Cost Proposal.

Firm Name: _____ Phone: _____ Fax: _____

Address: _____ City: _____ State: ____ Zip: _____

Name (please print) _____ Tax ID No.: _____

Signature: _____ Title: _____

Date: _____ Email: _____