



## CITY OF ALBANY, OREGON INVITATION TO BID (ITB)

**Water Treatment Facility Wetwell and Sedimentation Basin Cleanout**  
**Bids Due by 2:00 p.m. (Pacific Time), Tuesday, October 10, 2023**

Notice is hereby given that the City of Albany (City), Oregon, is requesting bids from Contractors to provide the City of Albany with annual preventative maintenance to clean the City of Albany wet wells (vertical entry wells and ramp entry basins) at water treatment facilities over a two-year term, beginning December 1, 2023, with the option to extend two additional one-year terms.

Optional Pre-bid Site Visits will be held on Wednesday, September 20, 2023, 10:00 a.m. for a tour of all facilities, starting at Albany Millersburg Water Treatment Plant (WTP), 33883 Berry Drive, Albany, then to the Vine Street WTP, 300 Vine Street, Albany. Contractors are encouraged to attend to ensure site clearance is adequate for Contractor's trucks. All attendees must confirm their intent to attend by contacting Chris Germond at [chris.germond@cityofalbany.net](mailto:chris.germond@cityofalbany.net).

The Invitation to Bid can be downloaded from the City of Albany website at <https://www.cityofalbany.net/bids>. The City will post all addenda on the City website. Prospective bidders are solely responsible for checking the website to determine if addenda or clarifications have been issued. For questions or clarifications regarding this ITB, contact [contracts@cityofalbany.net](mailto:contracts@cityofalbany.net).

Time is of the essence to acquire a qualified Contractor for required work to begin in December 2023. Bid responses must be submitted to Diane Murzynski, in the Finance Department, at [procurement@cityofalbany.net](mailto:procurement@cityofalbany.net), not later than 2:00 p.m. (Pacific Time), Tuesday, October 10, 2023. Submittals will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line should include the project name "Water Treatment Facility Wetwell and Sedimentation Basin Cleanout".

Immediately following the filing deadline, the bids will be opened and publicly read using a virtual hosted meeting, <https://global.gotomeeting.com/join/623409989>. Interested parties can also dial in using their phones (1-571-317-3122, access code 623-409-989). Bid totals will be posted on the City's website at <https://cityofalbany.net/bids>.

Bid totals will be posted on the City's website. The City may reject any bid not in compliance with all prescribed solicitation procedures and requirements and other applicable law and may reject any or all bids in whole or in part when the cancellation or rejection is in the best interest of the City, and at no cost to the City.

DATED THIS 11TH DAY OF SEPTEMBER 2023.

A handwritten signature in cursive script that reads "Diane M. Murzynski".

Diane M. Murzynski, NIGP-CPP, CPPO, CPPB  
Contracts & Procurement Officer

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Daily Journal of Commerce, on Monday, September 11, 2023